

# Email

## How do I add my student email account (Gmail) to my phone or other mobile device?


### Easy Method

Both Android and iOS will allow you to add a Gmail account such as your student email into the phone with minimal configuration.

#### Universal

You can sign into the Gmail app available on both Android and iOS with your Florida Tech email address to get the full benefits of your Florida Tech Gmail account. If you want to use the system specific Email app, continue below.

#### Android

1. Open your System Settings app.
2. Navigate to Accounts. (On some devices this is under "Accounts and Backup.")
3. Select the option "Add account."
4. You should see a list of Accounts your device recognizes. Scroll to find  "Google."
5. Sign into your Florida Tech email.

#### iOS

1. Open Settings.
2. Navigate to "Passwords & Accounts."
3. Select "Add Account" and select "Google."
4. Sign into your Florida Tech email.
5. Choose what you would like to Sync from your account to your phone.
6. Select "Save."

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### Old Method

To allow your my.fit.edu account to work with your mobile device, your account needs to be configured correctly.

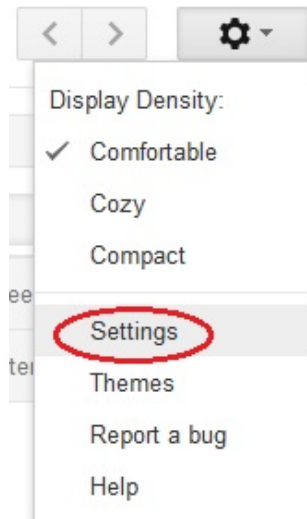
1. IMAP needs be enabled from within the Gmail email account settings. Log in to <http://my.fit.edu/>



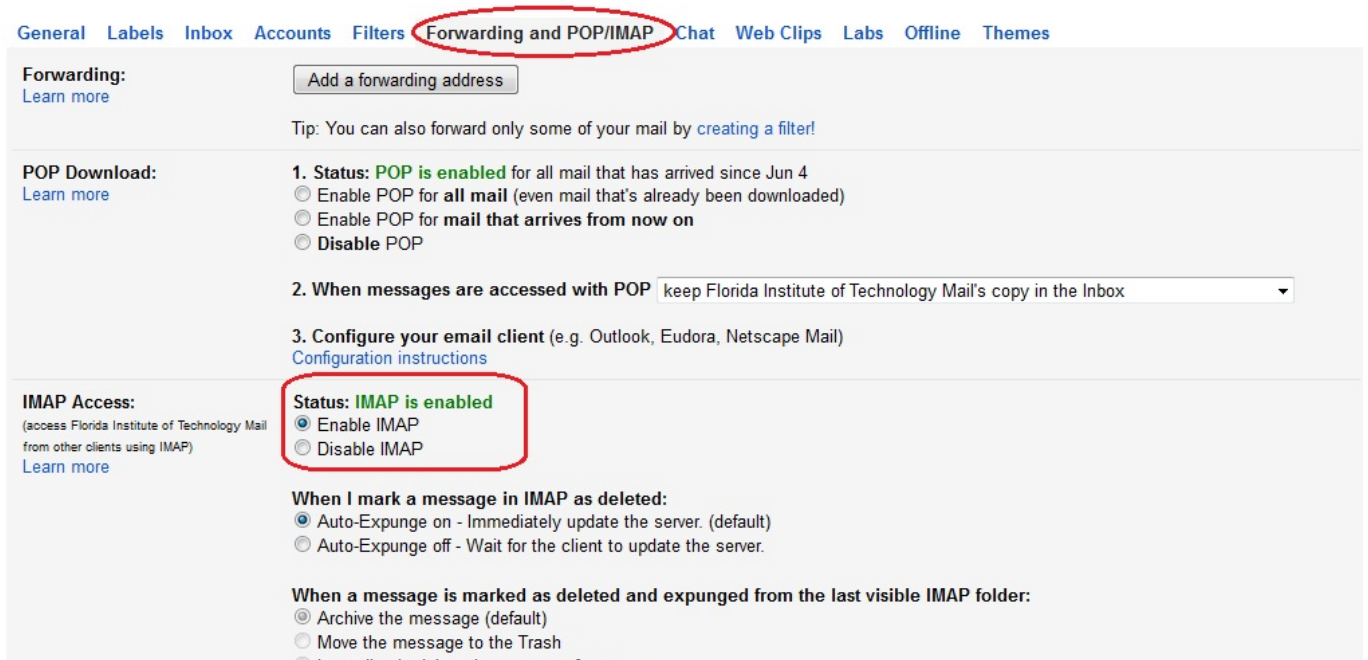
First Click on the Settings Menu

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Then choose **Settings**



Then "**Forwarding and POP/IMAP**" > "**Enable IMAP**"



2. Reset the Google Apps password separately to the TRACKS password using the Google password option at <https://tracks.fit.edu/google/passwd>

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This form can reset both your TRACKS and Google Applications Service password. Please remember that the Google Applications password is only used for non-web based Google Applications, such as Gmail IMAP/POP and GTalk.

Please select the type of password to change

Type:

Password:

Verify Password:

3. Add student email to your phone.

For a Windows 7 Phone:

Tap Start>Settings>Email and Accounts>Add an Account, select Google, enter your account credentials, being sure to enter your Google Apps password you selected in step 2.

Detailed steps on setting up common clients with gmail are available at <http://mail.google.com/support/bin/answer.py?hl=en&ctx=mail&answer=75726>

Blackberry, Droid, Windows Mobile, Outlook, Thunderbird

Manual settings:

- Your email address is your tracks ID followed by @my.fit.edu
- Your account name is your tracks ID followed by @my.fit.edu
- Your password is your Google Apps password.
- You will have to decide if you want to use [POP or IMAP](#). Recommend IMAP
- For IMAP, the incoming server is **imap.gmail.com** port **993**.
- The outbound server is **smtp.gmail.com** port **587**.
- These accounts can also be accessed at <http://mail.my.fit.edu/>

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