

Getting Software

Purchasing Discounted Software for Faculty and Staff

Obtaining Software for Home Use

Microsoft Software for Home use by Faculty and Staff

Florida Tech Faculty and staff can acquire Microsoft Products for use on their personal computers. Under our Campus Agreement **Work at Home** software can be purchased through select vendors. Only one copy of an item may be purchased. All purchased software is available via download. (Backup media may be available for select items)

Software Available

- Office 365 University
- Microsoft Office Professional 2010
- Microsoft Office Professional 2013
- Microsoft Office Professional 2016 for PC and Macintosh
- Windows 10 Pro **Upgrade** (Must have an original operating system for the PC)
- Windows 8.1 Pro **Upgrade** (Must have an original operating system for the PC)
- Windows 7 Pro **Upgrade** (Must have an original operating system for the PC)

Work At Home Software

Faculty/Staff Only. Fully featured version, available through the Microsoft Work At Home program. This product must be used for work-related purposes only. Only a staff or faculty member - who is the primary user of a work computer on which a copy of this software is installed - may install this product on a home or portable computer via this purchase. Use of any such secondary copy shall be subject to the terms and conditions of the Microsoft licensing agreement under which the original copy is licensed to your academic institution.

Limitations

Software is to be used for University Business only

Software must be removed from personal computer if you are no longer employed by the University

Cafeteria, grounds, and other non-computer based positions are not eligible to use software under this agreement.

Advantages

Significantly cheaper purchase price.

Getting Software

For the latest versions, please purchase online through [Kivuto](#)

Some of the links provided will require you to verify who you are by logging in with your TRACKS user name and password or will require you to send a copy of your academic id to the vendor before your item will be shipped to you. Please read all information very carefully before you proceed the first time through. It will save you a lot of time later in the purchasing process.

Some sites will have tabs for students and others for faculty/staff. Choose the tab that corresponds to you and only work within that area. If you cross tabs and add items in your cart that require a staff login but you are a student, you will not be able to complete the checkout process.

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